



Ref: NICED/Stores/Misc./Prj. Book/2023-24/

Date: 14.06.2023

**QUOTATION ENQUIRY**

Sealed quotations are invited on behalf of Director, ICMR-National Institute of Cholera & Enteric Diseases, Kolkata so as to reach this office by 28th June 2023 till 03:00 p.m. with regard to printing and preparing the below mentioned documents:

Sl. No.	Item	Description Work	Quantity
01	Project Report Book	Paper: 90 GSM, size: A4, No. of Pages: 200 pages Fabrication: Spiral Binding; Print: Multi Color	50 sets

Interested vendors are requested to kindly visit our office premises on any working days within the below mentioned time before submitting the final quotation.. The quotation superscripted as **"QUOTATION FOR PRINTING AND PREPARING PROJECT REPORT BOOK FOR INTRAMURAL PROJECTS OF ICMR-NICED, KOLKATA"** addressed to Director, ICMR-NICED, Kolkata should be dropped at the Tender box placed at 1<sup>st</sup> Floor of NICED-I Building latest by 28th June 2023 up to 03:00 p.m. The last date may be extended subject to requirement. The quotation received will be opened on the same day.

Kindly note that all the above mentioned items to be supplied have to be mentioned quality. This is a **comprehensive tender enquiry** and no extra cost would be borne by ICMR-NICED after the issue of Work Order if the work is found unsatisfactory.

**Terms and Conditions:**

1. The Director, ICMR-NICED reserves the right to accept or reject the quotations without assigning any reasons thereof.
2. Any decision taken by the Director, ICMR-NICED at any point of time in connection with this process shall be final and conclusive and no claim or dispute from any query in this regard shall be entertained.
3. No advance payment will be made. The payment will be made on rendering the services availed and satisfactory report of the end user(s).
4. No extra payment on account of transportation, handling, loading, unloading, labour charges etc. will be made. However, GST as per rules will be permissible.
5. While submitting the quotations the rate against each work and net amount to be paid, GST etc. should be specified separately.
6. ICMR-NICED, Kolkata does not bind itself to accept the lowest quote & reserves the right to accept the same in part or full.
7. Please ensure that the supply is as per requirement.

  
Store in-Charge

NOTE: For any clarification, you may visit our office during working hours from **Monday - Friday between 10:00 a.m. - 5:00 p.m. in Stores Section**, ICMR-NICED, P-33, C.I.T. Road, Scheme-XM, Beliaghata, Kolkata-700010 before submitting the quotation.