



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NICED
NATIONAL INSTITUTE OF
CHOLERA AND ENTERIC DISEASES

आई. सी. एम. आर. – राष्ट्रीय कॉलरा और आंत्र रोग संस्थान
ICMR - NATIONAL INSTITUTE OF CHOLERA AND ENTERIC DISEASES
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार
Department of Health Research, Ministry of Health and Family Welfare, Govt. of India

WHO COLLABORATING CENTRE FOR RESEARCH AND TRAINING ON DIARRHOEAL DISEASES

Ref. No.: NICED/Stores/Event Mgt.(VM)/ASCODD/2022-23

Date: 22/09/2022

QUOTATION ENQUIRY

Sealed quotations are invited on behalf of Director, ICMR-National Institute of Cholera & Enteric Diseases, P-33, C.I.T Road, Scheme – XM, Beliaghata, Kolkata – 700010 for providing event management facilities towards hoisting of an International Conference (ASCODD-2022) (in virtual mode) scheduled to be conducted during 11th -13th November, 2022 at hotel Westin, Rajarhat, Kolkata. Interested firms who can provide the required facilities (hotel Westin, Rajarhat) may quote the lowest competitive rates in the given format with GST, other charges etc.in the company letter head so as to reach to this office latest by 7th October, 2022 till 5:00 p.m.

Scope of work for Event Management (Online mode) for ASCODD 2022					
Sl. No.	Particulars	Qty.	Days (11-13 th Nov, 2022)	Rate in INR	Total
A.	Virtual Conference (Hall A)				
1	LAN Connection	1	3		
2	Laptops	2	3		
3	Camera Riser(6*4)ft	2	3		
4	Router	1	3		
5	Capture Card	1	3		
B.	Hall B				
1	LAN Connection	1	3		
2	Laptops	1	3		
3	Camera Riser	2	3		
4	Router	1	3		
5	Capture Card	1	3		
C.	Hall C				
1	LAN Connection	1	3		
2	Laptops	2	3		
3	Camera Riser	2	3		
4	Router	1	3		
5	Capture Card	1	3		
	Hall A, B, C				
1.	Sharing of customized link to the attendees (name list will be provided) will be provided by the vendor	NA	3		
2.	Attendees shall be able to join any of the 3 parallel sessions with chat room facility (default). If required, admin can enable both sides interactions (data & voice) for a particular attendee(s)	NA	3		
				GST & Other charges	
				Total :	

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Sealed quotations supercribed as “**Quotation for providing event management facilities (in virtual mode) for ASCODD – 2022**” must be dropped in the tender box provided at NICED-I Building or can be sent through Speed Post / courier addressed to Director, ICMR-National Institute of Cholera & Enteric Diseases, P-33, C.I.T Road, Scheme – XM, Beliaghata, Kolkata – 700010 so as to reach **latest by 07/10/2022 till 5:00 p.m.** The last date may be extended subject to requirement. The quotation received will be opened on the same day.

Terms and conditions:

- 1) The Director, ICMR-NICED reserves the right to accept or reject the quotations without assigning any reasons thereof.
- 2) Any decision taken by the Director, ICMR-NICED at any point of time in connection with this process shall be final and conclusive and no claim or dispute from any query in this regard shall be entertained.
- 3) No advance payment will be made. The payment will be made on rendering the services availed and satisfactory report of the end user(s).
- 4) No extra payment on account of transportation, handling, loading, unloading, labour charges etc. will be made. However, GST as per rules will be permissible.
- 5) While submitting the quotations the rate against each work and net amount to be paid, GST etc. should be specified separately.
- 6) ICMR-NICED, Kolkata does not bind itself to accept the lowest quote & reserves the right to accept the same in part or full.
- 7) Please ensure that the supply is as per the specification


Store-in-Charge
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