



No.NICED/Stores/AMC/Website/2022-23

Date: 19-04-2022

Sub: Quotations for redesign and regular AMC for ICMR-NICED website

ICMR-National Institute of Cholera & Enteric Diseases, Kolkata functioning under Department of Health Research, Ministry of Health & Family Welfare, Govt. of India intends to take services from firms/agencies having experience of developing and maintaining websites for its website maintenance, regulating and overall management as per NIC (Govt. of India) guidelines and regulations from time to time. The website of ICMR-National Institute of Cholera & Enteric Diseases, Kolkata can be accessed at <https://niced.org.in>

**Sealed quotations** are invited for undertaking Annual Maintenance Contract (AMC) for the ICMR-NICED, Kolkata for the period from **01/06/2022 to 31/05/2023**. The last date for receiving these quotations is **10.05.2022**. The quotation received will be opened on the same day. A brief profile of the company indicating knowledge in the field and reference of its existing clients with documents of undertaking such job with reputed organisations may also be enclosed.

Sl. No.	Description of works	Annual Cost (in Rupees)
01.	Redesign and regular maintenance of website <a href="https://niced.org.in">https://niced.org.in</a>	
02.	GST@	
	Grand total :	

Note: No other cost/ amount would be paid over and above the aforesaid proposal amount

### **Scope of works :**

1. The site should

- Be responsive, mobile-first
- Use the current framework for layout and display e.g. bootstrap 5
- Use current accepted technology
- Follow compliance matrix: Guidelines for Indian Government website with applicable accessibility option. <https://guidelines.india.gov.in/compliance-matrix/#1585239298471-fd39317c-8b66>
- Be fast loading with ease-of-navigation

2. Database (as and where required) should preferably be MySQL.

3. Server side scripting with PHP

4. The site should be bi-lingual (English and Hindi) with seamless navigation
5. The site to have search facility and/or exhaustive sitemap
6. **The menu should be as provided in the current website (<https://niced.org.in/>) and may be subjected to alteration as per current requirement**
7. Infographics may be required; details to be provided
8. Modular site with scope for addition/modification of menus, sections, modules and pages
9. The site to be hosted on NIC server having Linus Web-server
10. Site should be Search Engine Optimization (SEO) with Google Analytics preferably enabled
11. SSL certification required
12. Additional suggestions are welcome
13. Use of any third party add-ons, copyright elements, icons and images should be mentioned in the proposal
14. The available facilities section should be updated with few recent photographs of the facilities.

**Copyright:**

ICMR-NICED will have full copyright on the website's content, media and database Design copyright would be with the service provider

**Maintenance:**

- Regular updating of matter and content/position
- Regular replacement of photographs with recent ones
- Regular updating, adding and maintaining of tenders, news, events and placement notices
- Updating of photo gallery
- Updating database of Scientists, Researchers, Books and Publications
- Linking Publications with appropriate scientists to facilitate search
- Maintaining and providing archives of chronologically displayed contents
- Overall maintenance of the CMS and Admin Section
- Guide admin users with their activities
- FTP, email and control panel support
- Email and telephonic support
- Any other related section of website

**Auditing:**

The site should be audited in compliance with and adhering to the Government of India norms.

**Terms and conditions:**

- 1) The Director, ICMR-NICED reserves the right to accept or reject the quotations without assigning any reasons thereof.
- 2) The last date may be extended subject to requirement.
- 3) Any decision taken by the Director, ICMR-NICED at any point of time in connection with this process shall be final and conclusive and no claim or dispute from any query in this regard shall be entertained.
- 4) No advance payment will be made. The payment will be made on rendering the services availed and satisfactory report of the end user(s).
- 5) No extra payment on account of transportation, handling, loading, unloading, labour charges etc. will be made. However GST as per rules will be permissible.
- 6) While submitting the quotations the rate against each work and net amount to be paid, GST etc. should be specified separately.
- 7) ICMR-NICED, Kolkata does not bind itself to accept the lowest quote & reserves the right to accept the same in part or full.



**Store-in-Charge**

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