



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NICED
NATIONAL INSTITUTE OF
CHOLERA AND ENTERIC DISEASES

आई. सी. एम. आर. – राष्ट्रीय कॉलरा और आंत्र रोग संस्थान
ICMR - NATIONAL INSTITUTE OF CHOLERA AND ENTERIC DISEASES
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार
Department of Health Research, Ministry of Health and Family Welfare, Govt. of India

WHO COLLABORATING CENTRE FOR RESEARCH AND TRAINING ON DIARRHOEAL DISEASES

No. NICED/PC/20/NACO-RI/2021-22

Date: 27.01.2022

WALK-IN-INTERVIEW

The following post is to be filled up on purely temporary basis on consolidated salary under the NACO funded ad-hoc research project entitled “**HIV Sentinel Surveillance, Regional Institute, NACO**” under Dr. Shanta Dutta, Director and P.I. of the project.

Sl. No.	Name of the Post	No. of Post	Qualification and Experience	Monthly Consolidated emoluments	Age
01.	Project Officer (Administration)	01 No.	Essential: Graduate in any discipline with 5 years experience of administration/ finance and accounts work. Desirable: Must be proficient in English correspondences, CCS & GFR Rules.	Rs. 32,000/- (fixed)	Not exceeding 30 years

Candidates fulfilling the above eligibility criteria may report on the date of interview along with an application in the prescribed format (attached as Annexure I) affixing recent passport size photograph and attaching Bio-data showing academic records, work experiences, along with self-attested copies of relevant certificates for the Walk-in-Interview at the below given address.

Date	Reporting time for registration & screening	Time of Interview	Venue
17.02.2022	09.00 A.M.	11.00 A.M.	ICMR-National Institute of Cholera & Enteric Diseases (NICED II building within ID & BG Hospital Campus) P-33, C.I.T. Road, Scheme – XM, Beliaghata, Kolkata - 700010

GENERAL INSRUCTONS TO THE CANDIDATES:

1. Bring the filled in application with one set of photocopy of qualification and experience and other testimonials along with photograph as mentioned above.
2. Candidate should submit all certificates/ testimonials in original for verification. Candidates who fail to bring the Original Certificates will not be considered for written test/walk-in-interview.
3. Age relaxation is admissible in respect of SC/ST and OBC (Govt. of India non creamy layer certificate) candidates, Retrenched Government Employees, Departmental Candidates (including project) and Ex-Servicemen in accordance with the instructions issued by the Central Government from time to time. Age concession to the extent of service rendered in other research projects will also be admissible for experienced and skilled persons.

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4. Experience certificate should clearly state the nature of work during the period of employment.
5. No-Objection Certificate from the current employer (for Govt./AB/PSU Servants only).
6. All posts are contractual for the duration offered with a consolidated salary only. The engagement may be renewed after every specific period of the time subject to satisfactory performance and project requirement.
7. The incumbents selected will have no claim for regular appointments or continuation of his/her services in the same or any other project.
8. No TA/DA will be paid for attending the written test/walk-in-interview.
9. The Director, ICMR-NICED reserves the right to increase or decrease the number of posts or cancel the recruitment or re-advertise the posts, without assigning any reasons thereof, no further correspondence will be entertained will be entertained in this regard.
10. Any further information may be downloaded from ICMR-NICED website and will be updated from time to time.
11. Date of Walk-in written test/Interview may be changed due to administrative reasons, hence, candidates are advised to check website before appearing for written test/walk-in-interview.


Administrative Officer 27.1.2022
for Director

Annexure – I

APPLICATION FORM

(For the temporary post of **Project Officer (Administration)** under the NACO funded ad-hoc research project entitled “**HIV Sentinel Surveillance, Regional Institute, NACO**”)

Applied for the post of :

Applicant's Name :

Date of Birth :

Father's Name :

Gender :



Cast/Category (SC/ST/OBC/PH):

Address with contact number (Email and Mobile No.) :

Educational Qualification: (add rows as required and qualification to be given in chronological order)

Sl. No	Degree/Diploma	School/College/University	Year of Passing	Percentage of Marks/Division
1.				
2.				
3.				
4.				

Add extra lines if required

Work experience:

- 1.
- 2.
- 3.
- 4.

Date:

Applicant's Signature