



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NICED
NATIONAL INSTITUTE OF
CHOLERA AND ENTERIC DISEASES

आई. सी. एम. आर. – राष्ट्रीय कॉलरा और आंत्र रोग संस्थान
ICMR - NATIONAL INSTITUTE OF CHOLERA AND ENTERIC DISEASES
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार
Department of Health Research, Ministry of Health and Family Welfare, Govt. of India

WHO COLLABORATING CENTRE FOR RESEARCH AND TRAINING ON DIARRHOEAL DISEASES

No. NICED/STORES/RC/2022-23

Dt. 22/04/2022

NOTICE INVITING SEALED TENDERS FOR RC (SINGLE BID) FOR FY 2022-23

Sealed Tenders (Single Bid) are invited for the FY 2022-23 for supply of Chemicals, Reagents, Glass-ware, Plastic-wares, kits, Surgical Items for entering into the Rate Contract on behalf of Director, ICMR-National Institute of Cholera & Enteric Diseases, Kolkata only from the Manufacture/distributors/dealers/agents who are authorized by the manufacturing firm in India/abroad must submit their tender (as per **Annexure-I**) with proper authorization letter issued by the manufacturer along with their **offer of rate of discount** on their price list valid throughout FY 2022-23 failing which document of RC will be rejected.

The interested vendors/firms may go through tender related terms and conditions published at the Institute website i.e. www.niced.org.in. The bids in sealed cover addressed to the undersigned should reach to this office on or before **17/05/2022**. The **bid cover should super scribe** as under:

“Bid for Rate Contract for Chemicals, Reagents, Plasticwares etc. for FY 2022-23”

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National Institute of Cholera
and Enteric Diseases
P-33, C.I.T. Road, Scheme-XM
Kolkata-700 010

Terms & Conditions of Rate Contract

1. ICMR- NATIONAL INSTITUTE OF CHOLERA & ENTERIC DISEASES, Kolkata (WEST BENGAL), is a public funded Institute under the Administrative control of Indian Council of Medical Research (ICMR), Department of Health Research (DHR), Ministry of Health & Family Welfare (MoH&FW), Government of India (GOI), and it is registered with the (DSIR) Department of Scientific and Industrial Research Government of India as Public Funded Research Institute vide their Registration No. TU/V/RG-CDE (317)/2021 dated 03.12.2021. This (DSIR Registration) of **ICMR-NICED** is valid up to 31.08.2026. The Custom duty Rates /Exemption will be as applicable as per Govt. of India Rules as applicable & Registration with DSIR as per above details. The GST Rates / Exemption applicable will be as per GOI, MoF Notification No. 45/2017 & 47/2017 dt. 14/11/2017 & GOI – GST Law 2017 as applicable.
2. Freight, insurance charges, if any will not be borne by the purchaser other than order in foreign currency. Similarly, shortage, pilferage in transit will be sole responsibility of the supplier and the same will be intimated to the supplier on receipt of goods by the purchaser to make good the loss caused on this account. The defective supply will have to be replaced by the supplier within 7 days without freight / transport charge. That the delivery / Supply will be made on F.O.R basis to this Institute, by road transport, train or flight. GST will be paid extra as applicable. The articles should be securely packed to avoid damages etc. in transit. Supply be made from the latest batch of production with the maximum life period & original packing.
3. Part supply shall not be accepted until and unless it is supported by convincing reasons and approved by the Competent Authority of this Institute. That the supply of material will have to be completed within the stipulated time frame mentioned in the purchase order. The liquidated charges @0.5% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods/ contract value.
4. The Rate Contract awarded will be valid from FY 2022-23. This period may be extended up to 12 months, if required and agreed by both ICMR-NICED & FIRM.
5. No upward revision in price will be accepted during currency of the rate contract under any circumstances. The bidder should provide an undertaking to this effect. However, any fall in the RC prices should be extended immediately to ICMR-NICED as per the standard fall clause applicable for such rate contracts.
6. Advance stamp receipted bills should be sent along with goods.
7. No payment will be made for unsatisfactory supply. Incomplete proposals and proposals received after due date shall not be entertained. Printed terms and conditions of the applicant on their Quotation Form/literature/letter etc. if any, will not be binding on us.
8. The firm should submit at least 2 copies of printed price list with soft copy for the year 2022-23. Price list once submitted with the tender document will not be changed during the period of R/C.


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9. Enlistment under Rate Contract with this institute does not ensure business of any minimum quantum, whatsoever.
10. The Contract shall be interpreted in accordance with the laws of the Union of India and all disputes shall be subject to place of jurisdiction Kolkata.
11. The Director, **ICMR-NICED, Kolkata** serves the rights to reject any or all tenders or cancel the tender invitation too, without assigning any reason thereof.

Note: Each page of the Tender document along with annexure should be signed by the Firm failing which tender will not be considered.

**ICMR-NATIONAL INSTITUTE OF CHOLERA & ENTERIC DISEASES,
KOLKATA -700010**

INSTRUCTIONS TO BIDDERS

1. This Invitation for Bids is open to all Original Manufacturers/ their Authorized Dealers/ Authorized vendors / Authorized suppliers to quote on their behalf for this tender.
2. Bids shall remain valid for 90 days after the date of bid opening prescribed by the Purchaser. In exceptional circumstances, the Purchaser may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. A Bidder granting the request will not be required nor permitted to modify its bid. Bid evaluation will be based on the bid prices without taking into consideration the above corrections.
3. No withdrawal of Bids is permitted after the Deadline for submission. No suo-moto reduction in prices quoted by bidder shall be permitted after tender submission due date & time / extended due date & time. If any bidder unilaterally reduces the prices quoted by him in his bid after opening of bids, the bid(s) of such bidder(s) will be liable to be rejected. Such reduction shall not be considered for comparison of prices but shall be binding on the bidder in case he happens to be a successful bidder for placement of Order.
4. To assist in the examination, evaluation, comparison and post qualification of the bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. Any clarification submitted by a bidder in respect to its bid which is not in response to a request by the purchaser shall not be considered.
5. The Purchaser reserves the right to accept or reject any bid, and to annual the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders.
6. The DIRECTOR, ICMR-NICED, Kolkata reserves the right to reject any/all the proposal/s without assigning any reason whatsoever. Any deviation from the Terms & Conditions mentioned above will imply disqualification for the firm. Chemicals having expiry of less than six months not to be supplied. No request for increase in prices will be entertained for one year from the date of entering into the rate contract. The prices should be inclusive of packing & forwarding. If ex-works / go down prices are quoted, then packing & forwarding documentation, freight and insurance charges must be specifically mentioned separately. GST will be paid at actual and prevailing rates of duty and tax etc. may be mentioned separately. No other charges other than those mentioned clearly in this form will be paid. Mere submission of application/proposal does


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not imply acceptance of the same at this end and the firms will be enlisted only after meeting the laid down qualifying parameters for which our decision will be final.

7. Incomplete proposals and tenders received after due date shall not be entertained.
8. A certificate to be given by the firm that the price list supplied is the only one in circulation.
9. Printed & Bounded price list for 2022-23 duly signed & certified by authorized signatory must accompany the tender, in duplicate.
10. The firm should certify that higher discount is not given to any other department then offered.
11. In case of discrepancy between unit price & total price, the unit price shall prevail.
12. In case of supply of goods made through valid authorized dealer, their name & mail address may be declared / indicated in the tender.
13. Printed price list (Hard copy) 2022-23 may be furnished in bond form, and undertaking may be given that the price list been furnished with the proposal will remain valid for the current rate contract.

Note: Each page of the Tender document along with annexure should be signed by the Firm failing which tender will not be considered.

14. A certificate to this effect may also be submitted that the discount offered by them is not less than what is being offered to any other Govt. Organization/Institutions under the RC. The sole authorize distributor should enclose their sole authorization letter/certificate from the foreign Principal for the period of contract. The manufacturer company should be ISO certified or equivalent.
15. Terms & Conditions given in the tender duly signed / sealed may be submitted.
16. The price list which is in website may be downloaded and a copy may be supplied to this office duly signed and sealed by the authorized signatory.
17. The Annual Rate Contract of the firm during last 3 years with other Institutes may also please be furnished. (Enclosed document in support of the claim)
18. The competent authority reserves the right to accept or reject any or all tenders without assignment any reason.
19. The Rate contracts concluded as a result of this Tender Inquiry shall be governed by the Terms & Conditions and other relevant instructions as contained in this tender document.
20. Quotations / Tender qualified by such vague and indefinite expressions such as "Subject to prior confirmation", "Subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly.
21. Firms are requested to enclose a copy of their valid certificate of PAN No., GST, and Service Tax No. with the tender.
22. Each and every page of the tender documents must be signed by bidder.
23. Discount should be mentioned on MRP basis or net dealer price (NDP), generally known as catalogue basis.
24. If the firm is under Rate Contract with other government institute/departments, details of the same along with certified copies of Rate Contract issues by government institute/departments should be enclosed.
25. Documents in support of annual turnover of the firm/company during FY 2021-22 should be enclosed.

26. In case firm is registered with other government departments/agencies the same may be stated with documentary evidence should be enclosed.
27. Certified copies of GST registration/PAN No. (in the name of firm/company) should be enclosed. GST registration/PAN no. in the name of individual will not be entertained.
28. Certified copy of Income Tax return for the last three years should be enclosed.
29. Firm/company must give declaration regarding whether they have been currently banned/blacklisted/debarred by any ministry or department of central government or any state government institute/departments.

Note: Each page of the Tender document along with annexure should be signed by the Firm failing which tender will not be considered.


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