

TENDER NO.
Clinical Lab Fund
Project/Equipment/
2017-18

Dated: 24.10.2017

Tender Documents

For

**Supply of “ELISA Washer” &
“ELISA Reader”**

at

**ICMR-National Institute of Cholera
& Enteric Diseases
(NICED)
Kolkata**

Cost of Tender Fee of Rs. 500.00 each item
(Non-refundable)

Tender Notice

**ICMR-National Institute of Cholera
& Enteric Diseases**

An Autonomous Body Funded by Govt. of India.
P-33, C.I.T. Road, Scheme-XM, Beliaghata, Kolkata-700010.

Website- www.niced.org.in

Telephone No. : 2370 4478, 2370 5533, 2353 6479.
Email: storeniced1@gmail.com.

Fax no. : 2370 5066,
2363 2398.

NIT. No. :

NICED

Expression of Interest Documents (EOI)

Sealed two bid systems (**Separate Technical & Price bids**) tenders are invited from eligible vendors working with Govt. of India/Govt. of West Bengal/Autonomous bodies of Govt. of India. Vendor must have vast experience and expertise to supply of the following Equipment for Scientific Organization/Research Institutes:

Sl. No.	Tender Code No.	Name of the equipment	Qty.	Estimated cost of the equipment (Rs.)	EMD (Rs.)	Last date of submission of bid (upto 1.30 PM)	Date of opening (3.00 PM)
1	Clinical Lab Fund Project/Equipment/ 2017-18/01	ELISA Washer	1 No.	2,00,000.00	4,000.00	17.11.2017	17.11.2017
2	Clinical Lab Fund Project/Equipment/ 2017-18/02	ELISA Reader	1 No.	2,00,000.00	4,000.00	17.11.2017	17.11.2017

For details specification pleased visit our website www.niced.org.in

Quotation will open at B. C. Deb Auditorium in NICED-I Building at 3.00 PM

INTRODUCTION

ICMR-National Institute Of Cholera & Enteric Diseases (NICED), Kolkata is a premiere Institute of ICMR and engaged for significant research work on Diarrhoeal diseases and others infectious diseases. ICMR-NICED is publishing scientific papers with high impact factors and contributing to development of manpower. Collaborative research with various national and international organizations is other scope of activities of ICMR-NICED.

It is an Autonomous body funded by Govt. of India under Ministry of health & family welfare.

INDEX

Sl. No.	Description	Page
1	Introduction	4
2	Calendar Event	6
3	Type and Nature of Work	7
4	Submission of EOI	8
5	General Terms & Conditions	9-12

CALENDER EVENT

Last date of submission	17.11.2017 at 01.30 PM.
Place of submission of EOI documents	Tender Box kept on the 1 st floor of ICMR-NICED-I Building.
Date of opening of Technical Bid	17.11.2017 at 03.00 PM.
Date of opening of Price Bid	To be announced after verification of Technical documents.
Place of Opening of EOI documents	Dr. B. C. Deb Auditorium, ICMR-NICED-I Building.
Address	P-33, CIT Road, Scheme XM, Beliaghata, Kolkata – 700 010.
Telephone No.	(033) 2370-5533 / 4478.

SPECIFICATIONS

Specifications and important requirements:

(1) Specification of Micro-plate ELISA Washer:

1. The Washer should have 8 channels and 12 channels manifold.
2. The Washer should have LCD display.
3. Plate Type – 96 well plate or strip (Flat, U & V bottom).
4. Strip washing – 1 to 12 strips programmable.
5. Washing program – At least 10 programs may entered
6. Washing Cycle – up to 12 cycles.
7. Dispensing Volume should be 100 to 500 μ l per well.
8. Soak time should be 0 to 60 sec in strip mode and 0 to 10 minutes in plate mode.
9. Residual volume should be < 2 μ l.
10. No. Bottles – Wash Bottle – 2 Nos., Rinse Bottle – 1 No. and Waste Bottle – 1 No.
11. Waste Bottle should be of 2 liters, with overflow sensor.

(2) Specification of Micro-plate ELISA Reader:

1. The ELISA Reader should be 8 Channel optical measuring system.
2. The Reader must have LCD display with soft touch bottoms.
3. 20 user programmable tests.
4. Auto self-checks on start-up.
5. Reading plate Type – 96 well plates or strip (Flat, U & V bottom).
6. Build-in Shaker with 3 variable mixing.
7. Single, Dual and Multi-wavelength reading option.
8. The photometer should be filter wheel based
9. Filters should be 405 nm, 450 nm, 492 nm & 630 nm.
10. The Reader should have UV lamp off-mode when not in use to enhance the life of lamp.
11. The Reader should have port for external printer
12. The Reader should have port for transmission of data to the Computer.

SUBMISSION OF EOI

Total Documents Content in Two Envelopes:

Envelope 1 Contain: Notice Inviting EOI, Instruction for bidders, Terms & Condition, ESI & EPF Registration Certificate, GST Registration Certificate Bank Draft / Bankers Cheque No. with Date to be mentioned including the name of the Nationalized Bank, Last year's Income Tax Service Tax Clearance Certificate, Professional Tax certificate, current bank solvency certificate, Last 3 years Annual Turn Over should not be less than 10 Core Per Year. Agency must have vast knowledge and expertise in setting up of GLP/R & D Lab facility in India having their own engineering consultant/architect with similar laboratory setup experience with work order & completion certificate.

Envelope 2 Contain: Financial Bid Documents with Quoted Amount as Earnest Money in the form of Bank Draft on Nationalized Bank.

Envelope 3 Contain: Containing envelope 1 & 2 with superscripted with the Details address including the name of the work, tender no., address to Director, National Institute Of Cholera & Enteric Diseases, P-33, C.I.T. Road, Scheme -XM, Beliaghata, Kolkata -700010.

EMD in favor of Director, NICED, Kolkata.

IMPORTANT INSTRUCTIONS

- i)** If any Equipment is proprietary nature, Proprietary Article Certificate should be provided.
- ii)** EMD in the form of Demand Draft / Pay order, in favour of Director, Niced, Kolkata from any Nationalized bank. EMD in any other form will not accept.
- iii)** The cost of **Tender fees of Rs. 500/- each item (Rupees Five hundred only) [Non-Refundable]** in the form of Demand Draft /Pay Order in favour of Director, Niced Kolkata from any Nationalised Bank .
- iv)** The validity of tender will be of one year from the date of approval of the Tenders.
- v)** The tenders must attach self-attested photocopies of latest and valid GST registration certificate and proof of filling Income Tax returns, for assessment year 2016-2017. Failure to submit the same Tender will be invalid automatically. However Govt. of India / State Govt. Department and Public Sector Undertakings (Central/State) are exempted from submitting GST & Income Tax clearance certificate.
- vi)** Self-attested PAN card should be submitted.
- vii)** Compliances certificate to tender specification is mandatory. Compliance/Deviation comparing the specification of the quoted model is to be mentioned.
- viii)** Technical literature / brochures / manuals should be submitted.
- ix)** User list and performance certificate to be attached.
- x)** Tender document duly signed with rubber seal of the firms in token of acceptance by the tenderer of all terms & conditions.
- xi)** Declaration in case of manufacturer or Authorization letter in case of distributorship /stockist should be submitted.
- xii)** Commitment of efficient after sales service from the bidder and that should be locally available for prompt action.
- xiii)** Indian Agents who submit valid registration with DGS&D Price can quote directly on behalf of their foreign principal.
- xiv)** In a tender, either the Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.
- xv)** If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.
- xvi)** Tender found defective in any of above conditions shall be rejected directly.

GENERAL TERMS & CONDITIONS

1. Soft copy in the form of CD for Technical & price bid separately (may be supplied) along with the hard copy.
2. The tender documents should be typed. Any cutting / overwriting may be signed by the tenderer otherwise the rates in r/o that particular item may not be considered.
3. Each and every page of the tender must be numbered and signed by the tenderer along with the seal of the firm.
4. Covering letter should clearly indicate the list of enclosures.
5. **Security deposit :**
 - A) The tenderer should submit Bank Guarantee from a **Nationalized Bank** of 10% of the cost of the equipment at the time of delivery of the Equipment.
 - B) Security deposit/EMD is liable to be forfeited if the tenderer fails to supply the store and fails to provide comprehensive warranty for equipment's, security deposit/EMD are liable to be forfeited if the tenderer with draws or awards or impairs or derogates the bid in any respect.
6. EMD shall be released to un successful bidder after completion of tender process, subject to compliance to all other terms & conditions of Tender.
7. I) The bidder should clearly indicate the guarantee / warranty status of each item i.e. Main equipment, standard accessories, optional etc. (Consumables / Non – Consumable items etc.)
II) **Current rate list of all replacements must be submitted in the price bid**
8. **Guarantee/Warranty** – 2 years full warranty and 3 years AMC to be included with the price.
9. **THE RATES QUOTED WILL BE TAKEN AS FIRM AND FINAL.**
10. The tenderer are bound to supply the store during the validity of tender at the approved rate.
11. The firms may be asked to deliver the goods in instalment / fixed interval against the order of the full year. In case firm fails to deliver the particular instalments at its scheduled time, this office reserves the right to procure the item in the open market and the excess expenditure incurred will have to borne by the company.

GENERAL TERMS AND CONDITIONS OF THE SUPPLY ORDERS

1. The delivery of the goods has to be made to the concerned store as mentioned in supply order , strictly in accordance with the supply order & with the approved specification.
2. The supplies have to be made within 30 days from the date of despatch of the supply order failing which penalty will be imposed as per rule or cancellation of order and the Earnest money will be forfeited . However in exceptional circumstances and on written request the extension of the date of supply may be considered by the discretion of Director. For imported equipment / items the delivery period shall be up to 90 days. In case the items are urgently required the firms will have to supply the items on urgent basis.

3. Penalty clause:

A) FOR DELAYED SUPPLY: A penalty of 2% of the value of order per week will be imposed subject to maximum, of 10% of the value of order.

B) FOR NON SUPPLY: EMD of the firm will be forfeited and necessary action will be initiated.

4. Supplier must ensure that challan is submitted in the concerned store along with the supplies. The number and date of delivery challan must be indicated in the bill.
5. Triplicate bills duly pre receipted on appropriate revenue stamp affixed to be submitted in the name of the Director in respective store.
6. The bill should be in printed form having printed bill number, GST/PAN Number as well as D.L. No (whichever applicable)
7. All rejected stores shall be at the risk of the supplier and must be removed immediately.
8. Guarantee/ Warranty Certificate must be provided at the time of supply.
9. In case it is a computer – generated bill it must have the seal of the firm affixed on it.

12)Penalty Clause For Delayed Supply & Work :

A) Penalty of 2% of the value of order per week will be imposed subject to of 10% of the value of Order.

B) **FOR NON SUPPLY:** EMD of the firm will be forfeited and necessary action will be initiated.

13)Agency must ensure that challan is submitted in concern store along with the supplies. The number and date of delivery of challan must be indicated in the bill.

14)Triplicate bills duly pre receipted on appropriate revenue stamp affixed to be submitted in the name of the Director in respective store.

15)The bill should be in printed form having printed bill number, GST number as well as D.L. No. (Which ever applicable).

16)All rejected stores shall be at risk of the supplier and must be removed immediately.

17)Guarantee / warranty certificate must be provided at the time of supply.

18)In case it is a computer-generated bill it must have the seal of the firm affixed on it.

19)Payment: Payment will be made after successfully completion of work. No advance payment will be made.

20)EXCLUSIVE RIGHT OF DIRECTOR: Director, NICED Kolkata has the full and exclusive right to accept or reject any or all the tenders without assigning any reasons whatsoever. No enquires, verbal or written shall be entertained in respect of acceptance / rejection of the tender.

- 21) Performance Security: A performance security of 5% of order value shall be deposited within 7 days from the date of letter of acceptance / award by the successful bidder form of A/C Payee Demand Draft/ Bankers Cheque/Bank Guarantee from any Nationalized Bank in favor of Director, NICED, Kolkata. The Earnest Money of the successful bidder can also be converted into part payment of the performance security.
- 22) Refund of Performance Security: The performance security shall be released after 60 days from the date of completion of all contractual obligations of the bidder including warranty obligations.
- 23) Defect liability period: 6 months from the period of completion as certified by the ICMR-NICED.

Payment

Payment will be made only after the receipt of the items in good condition as per specification against the order. In case of equipment, payment will be made after satisfactory inspection, demonstration and functioning, No advance payment will be made.

EXCLUSIVE RIGHT OF DIRECTOR

Director, ICMR-NICED, Kolkata has the full and exclusive right to accept or reject any or all the tenders without assigning any reasons whatsoever. No enquires, verbal or written shall be entertained in respect of acceptance / rejection of the tender.

Administrative Officer
for Director